

**CITRUS COUNTY PLANNING AGENCY
(PLANNING AGENCY)**

**PUBLIC PARTICIPATION PROCEDURES FOR
REVISION TO THE CITRUS COUNTY COMPREHENSIVE PLAN**

1988

I. Purpose

The purpose of these procedures is to encourage public participation in the Citrus County planning process and to satisfy the requirements of Chapter 9J-5, Florida Administrative Code. These procedures will be followed during the Comprehensive Plan Revision Process, per Section 163.3181, Florida Statutes, and Chapters 9J-5 and 9J-12, Florida Administrative Code, amendments to the Comprehensive plan, and evaluation and appraisal reports.

II. Notice to Real Property Owners and the General Public

The Local Planning Agency shall notify real property owners, and the general public, of all workshops, public hearings, and general and special meetings concerning the Comprehensive Plan, amendments to the Comprehensive Plan, and all evaluations and appraisals of the Comprehensive Plan.

Notification shall be provided in a newspaper of general circulation announcing, at a minimum, the meeting date, time, place, subject of the meeting, and places where proposals may be inspected. The advertisements shall not be placed in a portion of the paper where legal notices and classified advertisements appear. The advertisements shall be placed in the newspaper at least seven days prior to regularly scheduled meetings, unless otherwise provided by Section 163, Florida Statutes. Advertisements shall also advise that interested parties may appear at the meeting and be heard regarding the transmittal or adoption of the Comprehensive Plan or Plan Amendment.

III. Opportunities to Provide Written Comments

The Local Planning Agency shall announce at all meetings that written comments will be accepted throughout the planning process.

IV. Assurance that Required Public Hearings are conducted

In accordance with Section 163.3174, Florida Statutes, the Local Planning Agency shall conduct public hearings to consider the required and optional elements of the Comprehensive plan for the purpose of making a recommendation to the governing body (Citrus County Board of County Commissioners).

The Local Planning Agency shall conduct at least one workshop and one public hearing per element prior to forwarding a recommendation to the BCC.

V. Consideration and Response to Public Comments

Throughout the process, many citizens, groups, and/or organizations will be offering comments to the Local Planning Agency concerning the Comprehensive plan. The comments, be it oral and/or written, will be considered in several ways. First, testimony at meetings is considered when given. The meetings provide a forum for dialogue among the citizenry, the Local Planning Agency, and the professional planning staff.

Also, the Local Planning Agency will monitor all written and verbal comments via the professional planning staff. Staff will keep the Local planning Agency apprised of these comments at regularly scheduled and special meetings. The Local Planning Agency will encourage input at all meetings.

RESOLUTION NO. 88-47

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING PUBLIC PARTICIPATION PROCEDURES TO PROVIDE FOR CITIZEN INPUT DURING THE COMPREHENSIVE PLANNING PROCESS.

WHEREAS, the Florida Legislature intends for the public to participate in the comprehensive planning process to the fullest extent possible; and

WHEREAS, Section 163.3181, Florida Statutes, directs local governmental units to adopt procedures designed to provide effective public participation in the comprehensive planning process, and to provide real property owners with notice of all official actions, which will regulate the use of their property; and

WHEREAS, Chapter 9J-5.004, Florida Administrative Code, sets forth provisions, which must be adopted by the governing body that provide for and encourage public participation in the comprehensive planning process, and

WHEREAS, Chapter 163, Florida Statutes, requires Citrus County to adopt a Comprehensive Plan in 1988 that meets the requirements of Chapter 9J-5, Florida Administrative Code; and

WHEREAS, the Board of County Commissioners may also consider amending the Comprehensive Plan twice per calendar year pursuant to Section 163.3187, Florida Statutes; and

WHEREAS, in the future, the Board of County Commissioners will consider evaluation and appraisal reports on the Comprehensive Plan pursuant to Section 163.3191, Florida Statutes;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Citrus County, Florida, in regular meeting this **5th day of April, 1988**, as follows:

1. The Board of County Commissioners does hereby formally recognize and encourage public participation in the comprehensive planning process by the adoption of these procedures.

2. The Board of County Commissioners will publish notice for all affected real property owners and the general public of all workshops, public hearings, and special meetings concerning the Comprehensive Plan amendments to the Comprehensive Plan, and all evaluations and appraisals of the Comprehensive Plan. Notification shall be provided in the official newspaper of the Board of County Commissioners, which presently is the Citrus County Chronicle, and which always is a newspaper of general circulation announcing, at a minimum, the meeting date, time, place, subject of the meeting, and places where proposals may be inspected. The advertisements shall not be placed in a portion of the newspaper where legal notices and classified advertisements appear. The advertisement shall be placed in the newspaper at least seven (7) days prior to regularly scheduled meetings, unless otherwise provided by Chapter 163, Florida Statutes. Advertisements shall also advise that interested parties may appear at the meeting and be heard regarding the transmittal or adoption of the Comprehensive Plan or Plan amendment.

3. The Board of County Commissioners shall announce at all meetings and workshops that written comments will be accepted throughout the planning process.

4. The Board of County Commissioners shall consider and respond to public comments throughout the comprehensive planning process. Verbal comments submitted by the public shall be considered when given at meetings and workshops. The Board of County Commissioners will consider written comments submitted via the professional staff.