



Did you graduate from high school? Yes No

If yes, give name and location \_\_\_\_\_ Month/year \_\_\_\_/\_\_\_\_  
City/state

If no, do you possess a GED? If yes, give month/year \_\_\_\_/\_\_\_\_

Circle highest grade completed: 8 9 10 11 12 13 14 15 16 17 18 19 20  
High school College Graduate school

Name and location of College or School	Dates Attended	Completed Credits/Yrs	Degree Awarded	Major
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Are you a U.S citizen? Yes No If no, do you have authorization to work in the US? Yes No

Active professional Licenses/Certificates related to the jobs for which you are applying:

Title	Registration No.	Issuing Agency	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____

**Office Skills:** Please check areas in which you are competent:

- Filing
- Spreadsheets/Database
- Software/Computer Applications: \_\_\_\_\_
- Transcription of minutes
- Office Equipment (fax, copier )
- Typing \_\_\_\_\_wpm
- Calculator
- Multi-line telephone
- Word Processing

**Trade Skills:** Please check areas in which you are competent:

- Masonry
- Grounds Keeping
- Finished Carpentry
- Electrical Repair work
- Roofing
- Automotive/Mechanical
- Rough Carpentry
- Reading Blueprints
- Refrigeration/Repair
- Asphalt Repair
- Map Preparation
- Pipefitting
- Plumbing
- Painting
- Map Reading
- Welding
- Photography
- Drafting/Graphics
- Automotive/Bodywork
- Heavy Equipment/Mechanical

**Equipment skills:** Please check areas in which you are competent:

- Cranes
- Ditching Machines
- Air Hammers
- Other (please list) \_\_\_\_\_
- Pay Loaders
- Power Mowers
- Tractors
- Power Tools
- Communications
- Bulldozers

Citrus County will make reasonable accommodations during the application and interview process for the known physical or mental limitations of a job applicant with a disability upon request.



**In accordance with Florida State Statute 119.071(5)(2)(b), applicants and employees are requested to provide Social Security numbers. These will be used for background checks, payment of wages, reporting earnings to the Internal Revenue Service, issuance of W-2 forms, filing of workers' compensation claims, health, life, dental and long term disability insurance applications, new hire reporting and submission of contributions to the retirement fund or any other official business purpose that may arise.**

**IMPORTANT: PERSONS SELECTED FOR EMPLOYMENT MUST:**

1. Furnish a paper Social Security Card before receiving payment of wages or salaries.
2. Successfully pass an employment reference check, criminal background check and a physical examination, which will include drug testing.
3. Successfully complete skills and/or practical testing if necessary.
4. Take an oath of allegiance (Loyalty Oath, Florida Statute, Section 876.05).

Your signature below certifies the accuracy of statements and facts as provided by you. Failure to complete the entire application, any misrepresentation, false or incomplete information or omission of facts requested is cause for rejection of the application or dismissal from County employment.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Upon completion of application, please print and deliver to address listed on job announcement. This application is not automatically submitted.**