



## **TYPICAL INFORMATION FOR LOT RECONFIGURATION/LOT LINE ADJUSTMENT REQUIREMENTS**

THE INFORMATION LISTED HEREIN REPRESENTS THE LEVEL OF INFORMATION THAT IS USUALLY REQUIRED TO EVALUATE AN APPLICATION. INFORMATION REQUIRED FOR A SPECIFIC PROJECT WILL VARY DEPENDING ON THE NATURE OF THE PROJECT, LOCATION OF THE SITE, AND THE ACTIVITY PROPOSED.

This is a Dynamic Document and Subject to Change at anytime.

PROJECT NAME: \_\_\_\_\_

**ENGINEERING DIVISION  
CHECK LIST FOR  
LOT RECONFIGURATION / LOT LINE ADJUSTMENT  
REQUIREMENTS**

**TYPICAL INFORMATION FOR LOT RECONFIGURATION/LOT LINE ADJUSTMENT REQ.**

PLEASE NOTE: EACH SECTION CONTAINS NUMBERED/BOLD ITEMS. THIS IS INFORMATION WHICH IS DEEMED TO BE PROJECT CRITICAL TO THE REVIEW OF THE PROJECT. INFORMATION OUTSIDE RECOGNIZED RANGES, OMISSION OF, CHANGES TO, OR INCONSISTENCIES WITH THIS INFORMATION MAY RESULT IN MAJOR PROJECT MODIFICATIONS.

**A. EXEMPTION CRITERIA:**

1. \_\_\_\_ Lots can have **frontage on** either a **private or public road**. The road may be paved, limerock or dirt.
2. \_\_\_\_ Street name: \_\_\_\_\_

**B. MAP MUST INCLUDE:**

1. \_\_\_\_ Existing legal description, boundary survey, and dimensions of the parent tract or parcel to be enlarged or altered.
2. \_\_\_\_ Legal description, boundary survey and dimensions of the created parcels(lots).
3. \_\_\_\_ Indication on the boundary survey of the created parcels(lots) that the purpose is for a Lot Reconfiguration or Lot Line Adjustment.
4. \_\_\_\_ **All existing easements and right of ways.**
5. \_\_\_\_ An assigned number or letter which identifies the new lot(s) and/or parcel(s) to the parent parcel.
6. \_\_\_\_ **Pertinent information to show adjacent properties will not be land locked as a result of this request.**
7. \_\_\_\_ **Pertinent information to show existing drainage facilities will not be affected by this request.**
8. \_\_\_\_ **Does the boundary survey meet the minimum technical standards set forth by Florida Board of Professional Surveyors?**

**PROJECT NAME:** \_\_\_\_\_